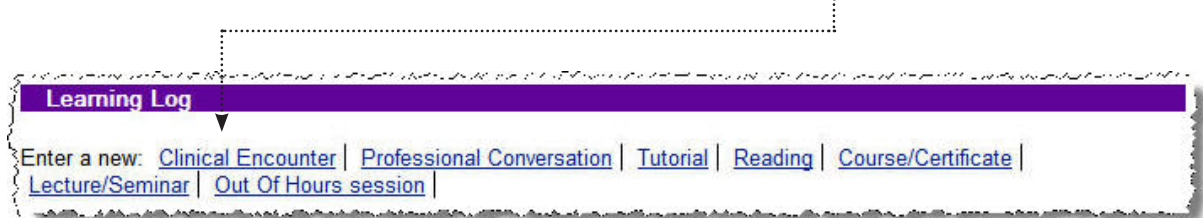


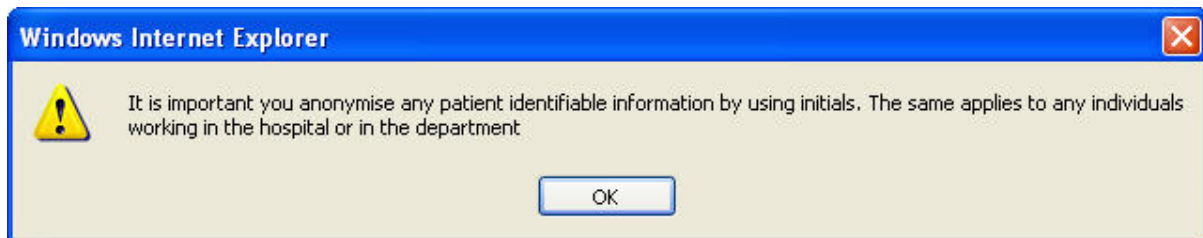
## ADD NEW LEARNING LOG ENTRY

To add a new entry, follow the steps shown below.

1. At the top of the screen under the section headed 'Learning Log' select the type of log you would like to create. For demonstration purposes, we will use create a 'clinical encounter'.



2. Next you will see a message box appear asking you to make sure you are complying with the data protection act; names of patients or staff should not be used in any log entry. Please use initials where necessary.



3. Firstly, select which curriculum headings this clinical encounter would feature under. To select more than one, hold down the CTRL key and use the mouse to click on the headings you require.
4. Continue filling in the information as required. There is no word limit so you are able to provide as much information as you wish.
5. When you reach the bottom of the form, click on 'Save Event'.
6. Once you have saved the log, you will be presented with a summary of your log showing all the information.

**Clinical Encounter**

[Edit record](#) | [Share record](#) | [Delete](#) | [Select Descriptors](#)

Current Selections

- **Curriculum Statement Headings** 3.6 Research and Academic Activity
- **Curriculum Statement Headings** 4.1 Management in Primary Care

Date	13/08/2007
What happened?	learnt stuff
What, if anything, happened subsequently?	learnt i needed to learn more
What did you learn?	learnt that i don't know much about dermatology
What will you do differently in future?	go and study more about dermatology
What further learning needs did you identify?	dermatology course
How and when will you address these?	go on course
Shared? :	No
Record created	13/08/2007 15:27:01
Education Supervisor Comment	

Storage used 34% of 10Mb

Supporting Evidence    Attach file      (Max size 5Mb)